



I. Position Information

Job Title: **Climate Public Expenditure Review 2017- National Consultant**
Reports to: Result 2 Team Leader and CCCA Trust Fund Administrator
Contract Type: Individual Contractor (IC)
Duration of Assignment: 22 working days (15 August – 15 December 2018)

II. Background

UNDP Bangkok Regional Hub (BRH) supports countries in Asia-Pacific in many development agenda including Governance of Climate Change Finance. The Strengthening the Governance of Climate Change Finance for Gender Equality (2017-2022) is a regional programme implemented by UNDP and supported by Swedish SIDA. The programme is part of a larger UNDP regional programme on Governance of Climate Change Finance and Development Effectiveness. The project's overall objective aims to improve the governance of international and domestic climate change finance, in Asia & the Pacific by integrating and mainstreaming climate change and gender into national planning and budgeting process.

Since 2012 UNDP has been working with Sweden to generate knowledge and understanding of how to integrate a response to climate change within the budget process in Bangladesh, Indonesia, Thailand and Cambodia. Building on existing partnerships and on the experience of supporting budget reforms in the first phase of the UNDP-Sweden partnership, this second phase of the programme will continue to support governments to implement budget reforms that enable the delivery of gender-responsive climate change related investments that would have positive impacts on poverty and human rights.

However, climate change finance is not limited to external funds. Climate Public Expenditure and Institutional Reviews have been conducted in Cambodia since 2012, and currently cover date for the period 2009-2016. These reviews include public finance from both the Government and external partners. Being able to effectively track climate finance is important for several reasons:

- It helps decision-makers to assess if domestic and external climate finance is aligned with national priorities, to assess the effectiveness and efficiency of these expenditures in contributing to economic and social development objectives, and to make the required adjustments;
- It demonstrates Cambodia's capacity to track and manage climate finance, and helps with the mobilization of additional external resources.

Unlike other countries in the region (e.g. Nepal, Indonesia, Bangladesh), Cambodia does not yet have a "Climate Change Marker" in its budget information system, which would allow for systematic tracking of climate change finance. While this is being considered, it is necessary to conduct annual reviews to track the trends in climate finance. The current exercise is conducted to update climate finance data for fiscal year 2016. UNDP is looking for a national expert to support the climate public expenditure review for 2016, which will be led by the Ministry of Economy and Finance (MEF).

III. Objective of the assignment

The main objectives of the assignment are:

- Identify the degree of climate change relevance of public expenditure (budget and ODA) for financial year 2017, in line with the methodology used in the previous CPER 2016, and analyze these trends in relation to national climate change priorities and plans;
- Provide mentoring, support and assist responsible staff from the MEF (General Department of Budget) and the Cambodia Rehabilitation and Development Board of Council for the Development of Cambodia (CRDB/CDC) to apply the methodology to budgets that they are responsible for.

IV. Tasks and responsibilities of the consultant

Consultant expected to take role and responsibilities as following

- **Work planning and facilitation of the exercise:** in coordination with all stakeholders involved and under the guidance of the designated MEF team, the consultant will assess availability and quality of data and support the development of a detailed work plan and approach for the exercise, including allocation of responsibilities and expected outputs from each stakeholder, as well as an inception meeting. The consultant will also assist in liaising with the CCCA team and with the UNDP regional team, particularly on methodological issues;
- **Mentoring and capacity development:** provide on-the-job support to the MEF and CRDB/CDC officials to apply the climate expenditure review methodology to the budgets and expenditures under their supervision;
- **Leading in drafting the climate public expenditure review report:** the report will include analysis of trends for budgets vs expenditure; capital vs recurrent; on-budget vs off-budget expenditure and domestic vs external resources. The report will also assess alignment of the budgets/expenditures with national and sectoral climate change priorities;
- **Support finalization of the review report.**

V. Deliverables

- Work plan for the review and facilitation of inception meeting;
- Effective on-the-job support to concerned MEF and CRDB/CDC staffs in conducting the analysis;
- Draft review report;
- Final climate public expenditure review for 2017 ready for printing and final assignment report including any recommendations for next steps

N	Outputs/Deliveries	Payment Schedule	Payment Amount
1	Payment will be made upon certification by CCCA on presentation of initial work plan and methodology	August 2018	20%
2	Upon submission of the draft report CPER 2017	End of October 2018	50%
3	Upon submission of the final report and a short assignment report including description of support provided and recommendations for next steps	Second week of December 2018	30%

VI. Duration			
N	Deliverables/Outputs	Estimated Duration to Complete	Target Due Dates
1	Data assessment and work planning	3	Early Sept 2018
2	Budget/expenditure analysis with MEF staff	6	Mid-Oct 2018
3	ODA analysis with CDC staff	6	Early Nov 2018
4	Data clean-up and draft report writing	4	End of Nov 2018
5	Addressing final comments and report	3	Mid Dec 2018
Total # of Days:		22	
VII. Management arrangement			
<p>The national consultant will operate under management of the CCCA Result 2 Team Leader and CCCA Trust Fund Administrator. He/she will work on a day-to-day basis with assigned staff from MEF (for the national budget part) and CRDB/CDC (for the ODA part), including planning and budget officials.</p>			
VIII. Requirements			
Education:	Master’s degree in economics, public policy, finance or closely related subjects.		
Experience:	<ul style="list-style-type: none"> - Minimum 5 years of experience in public finance, planning and budgeting processes; - Expertise and experience in research on climate change financing in Cambodia; - An experience related to climate public expenditure reviews in Cambodia or in the region would be an advantage; - Familiarity with government planning systems; - Ability to interact with senior government officials; - Ability to work as a team with strong communication skills; 		
Competencies:	<ul style="list-style-type: none"> - Strong interpersonal skills, communication and diplomatic skills. - Openness to change and ability to receive and integrate feedback. - Strong analytical, reporting and writing abilities. - Excellent speaking and presentation skills. 		
Language Requirement:	<ul style="list-style-type: none"> - Excellent spoken and written English language skills required 		